

NORFOLK COUNTY
**HERITAGE &
CULTURE**

Inspire | Educate | Entertain

2018 ANNUAL REVIEW



NORFOLK COUNTY HERITAGE & CULTURE

I am very pleased to share with you the Norfolk County Heritage & Culture Department's 2018 Annual Review.

Norfolk County's cultural sites continue to be vibrant, engaging and most importantly, responsive to their communities. As you read through this overview of activities, events, and exhibits you will gain an appreciation for the diversity of programming we offer to our communities. This is primarily through the efforts of dedicated staff and the many committed volunteers who support and contribute to the work we do. As a Department, we acknowledge the value of collaboration.

In 2018, Norfolk County Heritage & Culture was very excited to introduce #SceneNorfolk and Nikki Campbell Schram as our Cultural Ambassador. Throughout the year, Nikki travelled around the County promoting cultural events and activities. Her live Facebook posts documented exhibit openings, special events and behind-the-scenes tours. These posts have proven very popular and have extended our reach through social media which continues to be a very effective marketing tool for the Department.

As part of our collaboration with Nikki we brought Art Battle, an international phenomenon, to Norfolk County. Events held in Waterford and Delhi shone the spotlight on Norfolk County artists and resulted in some of them participating in the Regional competition.

In 2017, we initiated a video series that highlights Heritage & Culture in Norfolk County. The first three videos in the series attracted 8,500 views within the first week. This year we produced four more videos featuring Teeterville Pioneer Museum, the Norfolk Arts Centre, Eva Brook Donly Museum & Archives and the Norfolk War Memorial Carillon Tower. These are available on the Norfolk County Heritage & Culture Youtube Channel.

The Norfolk County Heritage & Culture Department continues to work on collections management. This work is done primarily behind-the-scenes but is extremely important to the preservation of Norfolk's valuable collection. All sites report a need for increased and improved collections storage and we are focusing on finding solutions to this ongoing challenge that will also address the County's future collection needs. Norfolk County is the steward of a collection consisting of approximately 155,000 works of art, artifacts, and archival documents including photographs.

2018 was a year of transformation and transition for the Norfolk Arts Centre. The site underwent an extensive restoration significantly funded by a Parks Canada grant. New events were implemented while established and popular programs such as SoupArt Bowls and Made in Norfolk continued. Staff is currently reviewing and revising relevant policies and building a solid foundation of programming as well as a long range exhibit schedule that will ensure sustainability and relevance.

This past year our Department was expanded to include the oversight of the Teeterville Women's Institute Hall. The property is designated under the Ontario Heritage Act and is an excellent addition to the Teeterville Pioneer Museum site.

Most notably, we officially took over the ownership and operations of the Eva Brook Donly Museum & Archives from the Norfolk Historical Society (NHS) in early 2018. The museum was officially closed by the NHS in January 2017. July 2018 saw the re-opening of the site to the public and in the ensuing time, great strides have been made to transition into the official Norfolk County Archives and Eva Brook Donly Museum.

In other areas of Heritage & Culture...

The Norfolk Heritage Committee (NHC) is tasked with advising and assisting Council on all matters pertaining to Parts IV and V of the Ontario Heritage Act. There are 120 properties designated in Norfolk County with 22 of those owned by the Corporation of Norfolk County. The NHC conducts site visits to consult and assist property owners proposing alterations to their properties. In 2018, two properties were approved for designation – Doan's Hollow Cemetery and the McCall/Kinney property in St. Williams.

In September, the Norfolk Heritage Committee hosted the first ever Joint Heritage Committee meeting that saw participation from Heritage Haldimand, as well as the City of Brantford and Brant County Heritage Committees. This was a rich and valuable exchange of best practices, ideas and discussion of successes and challenges. It was unanimously supported by all that this forum becomes an annual occurrence. 2019 will see the NHC focusing on policy and process as well as the establishment of a Municipal Registry. They are also interested in developing a series of workshops to assist property owners.

The Alligator Tug Committee worked throughout 2018 on the restoration of the tug. Approximately 300 volunteer hours were contributed. The vessel is ready for sealing and painting this spring. Once that is completed it will be ready to re-launch. The Alligator Tug Committee is looking forward to getting the W.S. Stalker back in the water.

At Norfolk's War Memorial Carillon Tower, Jim Nicholls the Norfolk County Carillonneur, continued to lead the way adapting music, playing the bells, recruiting and teaching new carillonneurs and scheduling players for concerts throughout the year including every evening throughout Panorama. This contribution resulted in 200 volunteer hours. In 2018, the Carillon Tower was honoured to participate in the Bells of Peace initiative. This was a national initiative supported by the Royal Canadian Legion. The Carillon bells were rung at sunset on Sunday, November 11 to mark the 100th Anniversary of the end of the First World War. Many churches

across the County, as well as the Lighthouse Festival Theatre, participated in this moving display of unity and commemoration.

The Norfolk County Book of Remembrance was dedicated on November 8, 2018. This book was created to ensure all of Norfolk's fallen are remembered and acknowledged now and in the future. Beautifully illuminated pages, by award winning Canadian War artist and photographer Silvia Pecota, acknowledge the loss and sacrifice of Norfolk's own. The Book of Remembrance is permanently located in the lobby of the Corporate Administration Building. A page is turned every month. It will also be available online as a searchable database. Norfolk County Heritage & Culture thanks the Norfolk County War Memorial Ad Hoc Committee for their dedication to this meaningful legacy.

According to the most recent reporting from Statistics Canada, the culture sector contributes \$25.7B GDP in Ontario and 47.8% of Canada's GDP. With the continuing shift from industrial and manufacturing economies to more knowledge-based economies, the cultural sector is in a unique position to play a pivotal role in the economic growth of Norfolk County. As Director of Heritage & Culture I will continue, along with the Heritage & Culture team, to evaluate what we are doing and why we are doing it. We will continue to cultivate innovative thinking and strategic collaboration.

I trust you will find the enclosed overviews informative as they are as varied and interesting as the sites themselves.

Respectfully,

Melissa Collver,
Director, Heritage & Culture





2018 Performance Measures

Measurable Service	2016	2017	2018
# of visitors	26,006	37,793*	58,872*
# of volunteer hours - Adult	4,122	5,264	4,241
# of volunteer hours - Youth	2,383	2,158	1,440
# of programs offered - Adult	73	105	98
# of programs offered - Youth	126	167	125
# of donations to Norfolk County collections	121	268	794
# of acquisitions to Norfolk County collections	188	30	78

*This statistic includes outreach numbers as staff move beyond the physical walls of our Heritage & Culture sites to engage with the community through presentations and exhibits. Outreach is critical to our ongoing success and relevance to the communities we serve. It ensures we continue to build a broader base of participation and support for cultural initiatives throughout Norfolk County. The 2018 visitor number demonstrates the success of this strategy as it indicates a 126% increase over 2016.

DELHI TOBACCO MUSEUM & HERITAGE CENTRE



200 Talbot Road Delhi
delhimuseum.ca

2018 YEAR END REPORT

NORFOLK COUNTY
**HERITAGE &
CULTURE**



Delhi Tobacco Museum & Heritage Centre 2018 Year End Report

Mission Statement

The Delhi Tobacco Museum & Heritage Centre is a community museum dedicated to collecting, preserving and interpreting the history of Delhi, Norfolk County's tobacco industry and our multicultural heritage. Through events, programming and exhibitions, the museum provides opportunities for learning, creativity and community building, in a space accessible to the local, regional, national and international communities that we serve.

Governance / Administration

In June a strategic plan was created for the remainder of 2018 and into 2019 to address short-term changes and goals at the museum. The plan focused on the goals of increasing collections storage space, creating a more accessible library space, enhancing the visitor experience and creating an identifiable Delhi Tobacco Museum & Heritage Centre Brand. Many of these goals are ongoing, and all of the actions for 2018 have been met.

In January, the DTM&HC Advisory Committee and staff introduced the new mission statement. This addressed improvements made at the Museum and better reflect our purpose, vision and values.

Photos: A Norfolk Aerial Plane is the centrepiece of the main gallery / participants in the Nicotiana Coat project inspect their work.





Volunteer Engagement

Ongoing recruitment of new volunteers continued throughout the year, with an emphasis on finding meaningful tasks and responsibilities for each individual. Volunteers donated over 846 hours towards the areas of collections, special events, outreach, and finding donations for our yard-sale, penny sale and silent auction. We held our annual volunteer appreciation event in February where we provided a thank you meal to volunteers, donors, members and their families.

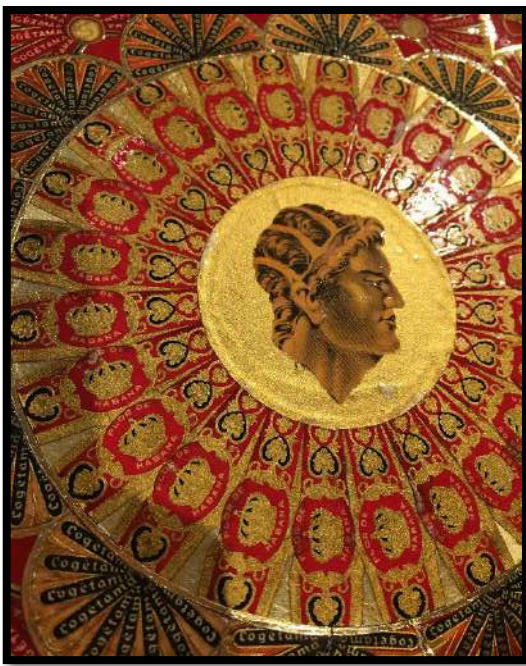
We also had a total of eight youth volunteers assist with the facilitation of our Museum Mania summer camp. Teenagers between the ages of 13-17 were recruited by our summer camp coordinator in May, with orientation occurring in June. Youth volunteers alone contributed 445 hours.

Collections Management

In line with our strategic plan, staff facilitated the re-organization of collections space. This included creating a new room for archival documents, photographs and works of art while doubling the space for artifacts. This ensures that artifacts are stored correctly and are easily accessible. New temperature and relative humidity monitors were purchased, installed and monitored. Staff made sure to accession and document new artifacts quickly and worked diligently throughout the year to catch up with backlog from years past.

The Tobacco Art exhibit brought special attention to the work of Folk Artist Steve Sutch. Two of his pieces in poor condition were restored by local folk artist and antique specialist Jeremy Hayes.

Photos: Volunteers help prepare food for the annual Girl's Night Out event / volunteer Joy Szigeti holds up an artifact she helped document.



Acquisitions

Staff are increasingly mindful of DTM&HC's collection policy and mandate and strive to ensure the museum accepts donations which tell a meaningful history related to the tobacco industry and the community.

We were fortunate to be gifted a variety of relevant items over the past year to add to our permanent collection including:

- Delhi Kinsmen and Kinette memorabilia
- A handcrafted decorative plate painted by Irene Anderson
- Three pieces of cigar band ceramics (*photo: above left*)
- A large collection of Delhi business baseball caps, and three Tobacco business related jackets
- A Delhi Foundry baggy basket
- An early class photo from Delhi Public School
- A large photo and vehicle magnet from the former Township of Delhi
- An original Irene Anderson sketch from the Delhi News-Record

Exhibitions

Tobacco Art

This exhibit explored the many portrayals of tobacco from farm to finished product through different media and contexts. Featuring works from local artists and interpretation of tobacco from the agricultural point of view to the many different advertising techniques of companies through their use of print media, accessories and even packaging.

The Hooked Rug

The JJ Ruggers branch of the Ontario Hooking Craft Guild loaned enough beautiful hooked rugs for two displays this year. Several Guild members contributed to the project. The first display showed a range of different subject matters and techniques. The second display, installed in the spring, focused specifically on Tobacco Kilns. The JJ Ruggers branch also assisted in facilitating a sold out rug hooking event in April.

George Demeyere Library

As part of the collection storage re-organization, the George Demeyere Library was moved from the back of the museum to the front. As the library is more accessible to the public in its new location, a display was created that provides information on Mr. Demeyere and can be found on the main door to the library.

Tobacco Exhibit

The museum recently acquired a Delhi Foundry strip room table complete with belt and overhead sorting compartments. This was cleaned up and added to the Tobacco display, along with a Delhi Foundry baggy basket. This allows us to not only continue telling the tobacco process once the leaves are removed from the kiln, but provide a made-in-Delhi example of the equipment used on the farm.

Events

Girls Night Out: An Evening of Fondue, Fashion & Fun – February 23

The 16th annual Girls' Night Out event is our first fundraiser for the year and was completely sold out. All 80 guests enjoyed 14 trade show vendors, 2 fashion shows, a silent auction, and had a chance to win door prizes. They were also treated to wine, specialty coffees, and a fondue buffet.

Chopin for Mozart featuring Michael Costello- May 12

The audience enjoyed piano favourites from the classics to beyond at this intimate concert in the museum's gallery. Michael's pianistic style and interpretation came to life in the works of Chopin's Heroic Polonaise in Ab Major, Mozart's Piano Sonata in Bb major(k.333), Debussy's Clair de Lune and more. Michael broke down formal barriers with his fun and interesting narrative that touched upon the composer's life and musical styles.

Annual Yard sale – May 19

An annual indoor yard sale event in partnership with the Delhi & District Horticultural Society's Annual Plant and Bake Sale. This year's sale raised over \$400 and brought 450 people through the door.

The Naturalist's Closet Fashion Show – July 10

A well-attended fashion show featuring coats made through the collaborative effort of various community members led by artist Marguerite Larmand. It also featured the reveal of the two latest creations: *Nicotiana Rustica* and *Nicotiana Tabacum*, which were both presented to the Delhi Tobacco Museum & Heritage Centre.

Traditional Turkey Dinner –November 23

Dinner with turkey, mashed potatoes, gravy and more was sold out with 80 guests in attendance. This year, musical entertainment was provided by harpist Kristin Vollick and catering was done by Chrissy's Catering in Tillsonburg. The event went over very well and we received very good feedback.

Workshops

Adults

The Hooked Rug – April 21

This sold out workshop was taught by Pat Lawson from the JJ Ruggers branch of the Ontario Hooking Craft Guild. Participants created a log cabin design hooked rug – similar to a log cabin quilt square, and all materials were provided for them to complete the project and take home with them.

Photos: A full house for Girls Night Out / Michael Costello delighted an intimate audience.



Homesteading 101- June 9

Participants learned the basics of homesteading by trying out simple activities anyone, anywhere can do. They created a bee hotel, beeswax food wraps, and made natural beauty products and from-scratch honey bread all while learning about self-sustainability.

Historic Cooking of the 19th Century – September 22

Participants created a full course meal from recipes based in the 19th century. Using uncommon ingredients and deciphering recipe formulas, the group enjoyed a delicious feast.

Hungarian Csiga Noodles – October 13

A sold out group learned the history of the traditional Hungarian Csiga noodle and then made a batch to take home and enjoy. The workshop ended with a sampling of the time-honoured soup recipe including broth and handmade noodles.

Crock-a-Doodle Holiday Ornaments – December 1

This was another sold-out workshop – with painters young and old. Each person received two ceramic ornaments to paint – they were then fired by Crock-a-Doodle and picked up at the museum in time to be hung on the tree.

Photos: Participants learn to make Csiga noodles / Historic Cooking of the 19th Century





Youth

PA Day Camp – June 9

One PA Day camp was held. The camp was planned and facilitated by the Summer Heritage Program Coordinator.

Museum Mania and Night at the Museum

Museum Mania is offered over the course of July and August, 19 programming days in total with a before and after program offered. The program is developed, implemented and evaluated by two summer staff, a Summer Heritage Program Coordinator and a Summer Heritage Program Assistant. Most of the programming days were sold out, and more than half took advantage of the before and after care option. Night at the Museum is held over one night.

School Groups

Special youth programming was planned for several groups throughout the year. We were joined by the Clover Leaf program in April, a Grade 8 French class from St. Frances Cabrini in November, and two grade 2/3 classes from Bloomsburg Public School in December.



Photos: Kids enjoying Museum Mania programming

Associations, Partnerships, Outreach

Throughout 2018, the DTM&HC was privileged to partner with various service organizations, community groups, and individuals. Without their help, we would not be able to provide so many worthwhile programs and initiatives. We are fortunate to have long-standing partnerships with groups such as the Friends of the Delhi Library, the Delhi Horticultural Society, The Multicultural Heritage Association of Norfolk and the other Norfolk County Museums and staff.

New partnerships for 2018:

- Many items included in the Tobacco Art display were loaned by community members.
- The JJ Ruggers branch of the Ontario Hooking Craft Guild provided hooked rugs for both our Rug Hooking display and facilitated the supplemental workshop.
- Woodstock Museum – volunteer Dottie Smith facilitated a program on Ukrainian Egg Decorating on our behalf.
- Port Dover Probus – DTM&HC was a stop on their annual Car Rally.
- Norfolk Historical Society- DTM&HC hosted their Gallery Talk featuring author Paul Allen.
- Tillsonburg Legion – DTMHC provided a pop-up exhibit and gift shop at their Tobacco Troubadour concert.
- Delhi BIA -Christmas tree lighting event held for the first time in many years at the museum.

Outreach

DTM&HC was able to participate in outreach opportunities that brought attention to our events, exhibits and programs. Events like the Wildlife Show, the Tobacco Troubadour concert at the Tillsonburg Legion, and programming at other sites such as the Woodstock Museum allowed us to reach new audiences.



Physical Plant

The Museum will undergo improvements to the Washroom Facilities on-site to ensure they are AODA compliant at the end of 2018 or possibly into the New Year. The old washrooms will be completely torn out and replaced with new washrooms.

The George Demeyere Library was moved to what was formerly temporary exhibit space near the entrance of the museum, while its old location was turned into additional artifact storage. The new library received new flooring that will withstand programming, while the artifact storage room had its carpeting removed and replaced with sealed concrete flooring, and a fresh paint job.

The Tobacco Kiln had its exterior repaired after suffering damage from a vehicle in the winter. The interior drywall was also repaired.

Special Projects

Nicotiana Coats

Throughout the winter, thirty five community members met bi-weekly as they worked together to create two beautiful coats. As part of the Naturalist's Closet, a project led by artist Marguerite Larmand that includes over 11 community made coats, *Nicotiana Rustica* and *Nicotiana Tabacum* were created.

Photos: The new collections storage with updated shelving installed / Nicotiana Tabacum coat participants.



Objectives for 2019

To ensure the continued success for the Delhi Tobacco Museum in 2019 the following objectives have been set:

- Continue to offer popular traditional events and programming such as Girls Night Out, Traditional Turkey Dinner and our school program, A Child's Journey to Norfolk.
- Develop new school programming opportunities to attract more classes.
- Offer new programming to attract new audiences such as a Belgian Lace and Beer workshop and new cooking workshops.
- Introduce to new audiences and celebrate the museum through 40th anniversary programming and events.
- Work with the Heritage and Culture department to improve volunteer engagement.
- Build new partnerships with community groups in Delhi and beyond.
- Update existing exhibits for better accessibility and interpretation.
- Create identifiable DTM&HC brand for outreach purposes.
- Attract new members by making the community aware of the benefits.



Prepared by Katie Graham, Curator



NORFOLK COUNTY ARCHIVES & EVA BROOK DONLY MUSEUM



2018 YEAR END REPORT

Prepared by Joshua Klar, Archivist





2018 Year End Report

MISSION STATEMENT

The mission of the Norfolk County Archives is to acquire, preserve, and make accessible the documentary heritage of Norfolk County including the public records, created by, for, or about Norfolk County. It is our goal to pursue a leadership role in local archival services, to act as a hub for local history and genealogy research in the County and to promote the local heritage and culture with excellence in service delivery to the community.

Eva Brook Donly Museum is responsible for the acquisition, preservation, exhibition, interpretation and promotion of material culture from the Town of Simcoe from the prehistoric age to the end of the 20th century, with a focus on the Mulkins family (1845-1917) and Eva Brook Donly (1921-1941). The Eva Brook Donly Museum is to stimulate curiosity about the rich, cultural heritage of the Town of Simcoe by engaging the community by providing educational programs, inclusive events and activities, and creating an engaging experience for present and future generations.

GOVERNANCE/ADMINISTRATION

In January 2018, an agreement was made between the Norfolk Historical Society and the Corporation of Norfolk County to transfer the Eva Brook Donly Museum & Archives to the County. The County agreed to convert the building into the Norfolk County Archives while continuing to run the museum as a seasonal community museum. Once staff were hired the museum and archives re-opened on July 3, 2018.

During the first few months of the summer, staff at the Norfolk County Archives & Eva Brook Donly Museum established new policies and procedures for the operations of the archives reading room and managing the collection. New policies such as, researcher rules and regulations, reproduction requests, research fees, and procedures for retrieving archival records from the collection were established. Collection management policies were also established for both the museum and archives.

The Norfolk County Archives is an institutional member with the Archives Association of Ontario (AAO). This membership provides the benefit of having the archives advisor, Iona McCraith, a trained conservator provide free consultations on various matters related to preservation, such

as collections storage. In July 2018, Ms. McCraith met with staff at the Norfolk County Archives & Eva Brook Donly Museum for a site visit consultation. She made many valuable recommendations. Some have been completed and other suggestions will be carried out in 2019.

VOLUNTEER ENGAGEMENT

Volunteers are an integral part of the Norfolk County Archives & Eva Brook Donly Museum. Since re-opening on July 3, 2018 volunteers have contributed over **900 hours** to the site. Volunteers assist with various projects, including:

- Providing research assistance to the public for both genealogical and local history research
- Accessioning and digitizing over 300 glass plate negatives from the ESB Moore collection and the Wadsworth collection
- Accessioning over 500 photographic slides and storing them in the appropriate archival quality materials
- Transcribing the ESB Moore photograph registers to set the foundation for a searchable finding aid of the collection
- Organizing catalogue records for the collection



In June, before the re-opening of the museum and archives, a volunteer orientation session was held to train volunteers on new policies and procedures. In August and November, volunteer appreciation lunches took place to thank the volunteers for their dedication and hard work. The lunches coincided with a meeting where volunteers had the opportunity to provide feedback to staff regarding the operations of the archives and museum and to discuss current or upcoming volunteer projects.

COLLECTIONS MANAGEMENT

A lot of work needs to be done since acquiring the collection and the care and preservation of the collection is paramount to the archives and museum. We are working on processing items in

the collection with the highest needs for preservation so that these items are stored in the appropriate materials.

Archival Photograph Preservation: ESB Moore was a famous photographer in Simcoe in the early 20th century and there are over 1500 glass plate negatives in our collection. Some of these negatives have not been stored properly over the past few decades, so we have been working towards properly preserving these materials, placing them in acid-free sleeves and storing them vertically in acid-free boxes. The negatives that have been re-sleeved are then digitized. As of November 1, 2018 we have scanned over 200 glass plate negatives from the ESB Moore Collection. We are also working on transcribing the ESB Moore registers that list all photographs in the collection into a digital file format. Digitizing these items not only ensures we preserve the collection for future generations but also makes these images easily accessible to the public for research purposes. Other photograph collections, such as the George Pond slide collection, are also being processed into the appropriate archival quality materials.

Catalogue Records Management: In 2018, museum volunteers have been assisting with organizing the catalogue records and the deed of gift records for the museum's collection. Having an organized system for the museum's catalogue records is imperative, as it enables staff to know the location, condition and status of the artifacts.

Archives Collection Inventory: The Norfolk County Archives staff have been working hard on gaining both intellectual and physical control of the collection. In order to accomplish this task, staff and volunteers have been working together to create a complete inventory of all the items in the archival collection, at the file level. Once items have been inventoried a location is assigned so that staff know where that item is located on the shelf. This has required a great deal of time and commitment in 2018. As of December 2018, over 70% of the inventory is complete.

Processing Textual Records: In 2018, staff and volunteers have processed over 40 boxes of archival records. Transferring the records into acid-free file folders or the appropriate storage material to ensure long-term preservation and creating indexes of the items in each box.



All of the above projects will continue into 2019 as we strive to better manage and preserve the collection for future generations.

ACQUISITIONS

The Norfolk County Archives & Eva Brook Donly Museum collects only items that meet its collections mandate. In 2018 a number of archival records and artifacts of local historical significance were donated to the permanent collection at the archives or museum.

A few of the items were:

- Two decades of the Simcoe Reformer on microfilm from August 1970 – December 1992. A very valuable addition to our microfilm collection with our Simcoe Reformer collection now spanning from 1861 – 1992
- Bound copy of Fire Insurance Plans for the Town of Simcoe from 1949
- Local author David Richard Beasley's manuscripts for his published works "Sarah's Journey" and "From Bloody Beginnings"
- Collection of photographs of Simcoe and area from local photographer George Pond

EXHIBITIONS

The Eva Brook Donly Museum hosted three exhibits in 2018.

Eva Brook Donly Studio Exhibit: The upstairs gallery space showcased Eva Brook Donly's art from July – September. A native of Simcoe and a famous artist, the space was used to show visitors the history and the legacy Eva Brook Donly left to the town of Simcoe as well as showcasing her artwork. Eva's artwork will be rotated biannually to allow the visitor to see something new during each visit.





Back to School Exhibit: This mini exhibit was to highlight schools in Norfolk County at the turn of the 19th century. A display of William Edgar Cantelon paintings depicting schools from the early 1800's were displayed along the main gallery wall. A school teacher's desk and a student's desk stood in the center of the room with lesson books for the visitor to thumb through.

Christmas at Eva Brook

Donly Museum: In November, the Museum was decorated for a typical Victorian Christmas. Visitors could experience an authentic Victorian Christmas with real pine and cedar garland and a traditionally decorated Victorian Christmas tree. Visitors learned how our modern Christmas traditions began with Prince Albert and Queen Victoria and how our Christmas hasn't changed in the past 150 years.



The Eva Brook Donly Museum also loaned a number of items from its collection out to other museums in the county to enrich exhibits at these sites. A number of items were loaned to the Teeterville Pioneer Museum, Waterford Heritage & Agricultural Museum, and a beautiful display of local art by William Cantelon was curated in the conference room at the Colborne Administration Building (CAB).

EVENTS

In November 2018, the Eva Brook Donly Museum hosted author Lindy Mechefske for a talk about her most recently published book "Out of Old Ontario Kitchens". The talk offered the public an exciting opportunity to learn about the fascinating history of food culture and cooking in Ontario. The event was admission by donation and had a successful turnout for the museum's first event.



In December 2018, the Eva Brook Donly Museum hosted its final event of the year called "Christmas Past: Talk and Tour" with guest speaker Tom Reitz. Tom Reitz, former

Manager/Curator of the Waterloo Region Museum, gave a talk about the Christmas season in the first decades of the 1900's. Guests were able to enjoy a hot cup of apple cider, tour the museum decorated for a typical Victorian Christmas and learn about the fascinating history of the Christmas season in Canada.

EDUCATION & PUBLIC PROGRAMMING

A variety of groups participated in guided tours of the museum this year including a group of 34 students from West Lynn Public School who learned about the Mulkins family and life in the mid 1800's. Masons from the London East District Lodges also toured the museum. A mini exhibit was curated for the group and a brief history of Masons in Norfolk County was presented to them.



In addition to guided tours of the museum, the Norfolk County Archives regularly assists visiting researchers from all over North America. Since July 2018, the archives had over **120** research visits. Staff and volunteers educate researchers on how to conduct archival research and assist with accessing the archives' collection for research on property history, family history, or various other local history topics.

ASSOCIATIONS, PARTNERSHIPS, OUTREACH

The Norfolk County Archives & Eva Brook Donly Museum is dedicated to partnering with organizations to help develop meaningful, community-based projects.

Norfolk Remembers Committee: The Norfolk County Archives has joined the Norfolk Remembers Committee to aid in an upcoming collaborative community project on WWII veterans. Having a representative from the Norfolk County Archives on this committee is an

excellent way to build relationships with the Norfolk County Public Library and other community organizations involved in the committee.

Simcoe Panorama: On December 1, 2018 a large banner celebrating Simcoe Panorama's 60th year went on display in front of the museum. The banner exhibits old archival photographs from past Simcoe Panoramas to celebrate this wonderful tradition in Simcoe.

Social Media Outreach: In 2018, the Norfolk County Archives & Eva Brook Donly Museum was committed to expanding its online presence through new social media platforms. In June 2018 a new Twitter account and a new Instagram account were created to expand the outreach potential for the museum and archives. In October 2018, the Norfolk County Archives participated in an outreach campaign called #AskAnArchivist day, a campaign established by the Society of American Archivists (SAA) and involved participating institutions from across North America. Outreach on social media not only promotes the activities occurring at the museum and archives, but also results in increased awareness of volunteer opportunities.

PHYSICAL PLANT

This year a variety of improvements and repairs were undertaken at the Norfolk County Archives & Eva Brook Donly Museum. The facilities staff members, Michael Hawkings and Dave Fleming, were both instrumental in facilitating these projects.

Pest Control Management: Pest control was set up in August 2018, an essential component to preservation of the collection and the overall health & safety of the physical building. It is less costly, and time consuming, to have a pest management system in place than to repair damaged collections if an infestation were to occur.

Archives Reading Room: The initial stages of the new development of the archives reading room had also been completed in August 2018. A large counter that had previously dominated the front area had been removed to make room for the furniture and work space necessary in the new reading room. New carpet tiles were installed, a large wall was repaired with new drywall compound and the room was given a fresh coat of paint.

New A/C Units in Museum: After Norfolk County took over the operation of the Eva Brook Donly Museum, it was discovered that all three air conditioning units on the upper level of the museum were not functioning. This was a huge concern for the artifacts being exhibited in this area of the museum and in September 2018 three new units were installed in place of the old units. The temperature and humidity can now be better regulated in the museum, this will ensure better

preservation of artifacts but also a more comfortable environment for the public when touring the museum.

Fall Clean-up: In October 2018, there was a joint effort from all staff members in the Heritage & Culture department to do a large clean-up of the basement and other areas of the museum. A lot of old furniture and other items left behind by the Norfolk Historical Society, previous tenants in the building, were discarded to make room for new storage and work space for staff.

STRATEGIC OBJECTIVES FOR THE YEAR 2019

The following are some of the key objectives for 2019:

- Develop an establishing by-law for the Norfolk County Archives
- Complete transition of Reading Room to the ground level and begin the development of new archival storage room
- Set the foundation for a new searchable database for the archival collection using Access to Memory (AtoM), a web-based application that has become recognized as one of the leading databases in the field
- Launch a new website for the Norfolk County Archives and Eva Brook Donly Museum, along with a new logo and new identity for the site
- Develop summer programming for children which reflects the museum's mandate and which is reflective of the community
- Increase revenue through the development of new events and summer programming
- Recruit new volunteers and retain current volunteers through education, work experience, and recognition
- Build on partnerships within the community
- Collection Management/Access:
 - Gain better intellectual and physical control of the museum's collection through organizing and updating current catalogue records and adding un-accessioned items
 - Gain better intellectual and physical control of the archives' collection by completing the inventory of the collection, creating better finding aids, and archival descriptions, and uploading descriptions to a database
- Collection Preservation:
 - Install Data Loggers into all collection rooms and one in the museum to monitor environmental conditions of both the storage and exhibit areas
 - Continue to process items in the collection into the proper storage materials for long-term preservation



PORT DOVER HARBOUR MUSEUM

2018 YEAR END REPORT

Prepared by: Angela Wallace, Curator



Port Dover Harbour Museum

2018 Year End Report

Mandate: The Port Dover Harbour Museum promotes and preserves the history of Port Dover, with focus on the community's commercial fishing heritage along the north shore of Lake Erie. The museum connects with the community by actively collecting memories and material culture, while creating an engaging experience for all visitors.

Mission: To ensure that Port Dover's historic role in the freshwater commercial fishing industry, and the history of this beachside community, is preserved.

Governance/Administration:

In 2018, the Port Dover Harbour Museum Advisory Committee approved the site's new Mandate and Mission statements (above). These governance documents guide all aspects of the museum's management.

The museum's Collections Management Policy was updated and approved in May 2018.

The Port Dover Harbour Museum was successful in its annual Community Museum Operating Grant (CMOG) application. This indicates that the site is meeting all of the museum standards, as set out by the Ministry of Tourism, Culture and Sport.

Volunteer Engagement

Volunteers make significant contributions to the Port Dover Harbour Museum. By October 31st, volunteers had donated **1,658 hours** to the site. In 2018, volunteers assisted with a wide array of projects, including:

- Reorganization of the museum's collections storage room, including the movement of artifacts
- Cleaning the Kahlenberg engine and maintaining this popular exterior exhibit
- Creating new research files for the Harry B. Barrett Reading Room
- Layout design of the Cod End, the museum's quarterly newsletter
- Cataloguing archival photographs and three-dimensional artifacts



- Building and installing a wheelhouse for the fishtug Almidart
- Assisting in the coordination of the Fishermen's Memorial & Blessing of the Nets
- Taking part in a variety of work "bees" to accomplish projects



A volunteer appreciation evening took place in October to thank the volunteers for their contributions to the site.

Collections Management

The Port Dover Harbour Museum focusses on the proper documentation, care and preservation of its collection. This year, the museum completed a storage reorganization project (see Special Projects).

Additionally, collections management practices continued. Staff have been leading museum volunteers in projects to improve intellectual and physical access to the collection. This project, which will continue into the future, has been necessary to bring the collections management processes up to current professional standards. Achievements this year included:

- a. The cataloguing of 1,039 items. Cataloguing requires the application of a specific number to each artifact or archival item, researching and documentation of the item and inputting the pertinent information into the museum's collections management database. The majority of catalogued items this year were archival photographs.
- b. Creating a digital copy of the museum's accession registers. This has resulted in improved speed of access to pertinent information for staff and volunteers.
- c. The development of a temporary receipt for objects being considered for donation to the site. This has streamlined the donation process.
- d. The networking of the museum's collections management database amongst all of the Port Dover Museum's computers. Staff and collections management volunteers can now access the database simultaneously, which has positively impacted the number of records being inputted to the system.



Acquisitions

Many artifact and archival materials, with deep ties to the history of the community, were added to the museum's collection this year. A few of the items are:

- Chart by Alexander McNeilledge, published in 1848
- Crock for sauerkraut from the Norfolk Hotel
- Henning Motors car nameplate
- Samuel Ryerse's enlistment papers for the Norfolk Militia 1806
- Net weight from the fishtug Almidart
- Items from T.A. Ivey's Ltd., including office stamps, signage, publications



Exhibitions

In addition to long term exhibits, available for public enjoyment, the Port Dover Harbour Museum created two temporary exhibits in our upper gallery in 2018.

a) "Richard"– January 23-June 23

This exhibit featured the works of Port Dover woodcarver Richard Thompkins.

b) "Everything's Coming Up Roses:The History of Ivey's Greenhouse"– July 1- Dec. 14

Approximately 15 former Ivey's staff members were interviewed for this exhibit. These consultations provided insight into the business operations of the company and also captured the sense of community amongst Ivey's staff.

In lieu of a traditional exhibit opening, an Ivey's staff reunion was held on August 21st, with approximately 40 attendees.



c) 40th Anniversary Exhibit

A small exhibit was created to celebrate the museum's 40th anniversary. The display included not only artifacts, but also a Dover Mills Heritage Association banner, documents from the early years of the museum and a video of the 2000 grand opening of the addition.



Other Exhibits

The community-fabricated Lake Erie fish coat was placed on display in the main floor gallery.

The MacDonald net shanty now displays an introductory panel, which provides visitors with an overview of the history of the building, along with images of the geography of Harbour Street in the 1950s.

Special Events

The Port Dover Harbour Museum hosts events that are relevant to the museum's mission and mandate and that bring together members of the community.

Live Music Events

The museum celebrated the beginning of 2018 by hosting the annual New Year's Levee and Fiddle Party on January 1st. Approximately 550 people (in total) attended live music events hosted by PDHM. These events included:

- The fourth annual St. Patrick's themed concert with NorFOLK;
- The Crooked Stovepipe Orchestra, in the Riverfront Park (August 9th);
- The Long Pointers performance, held at the Port Dover Community Centre (September 15th).



May is Museum Month Events

Across the province, museums celebrate May as museum month. In 2018, PDHM participated by offering two very interesting presentations:

Erie Canal Expansion: On May 4th, author and historian David Frew presented a very educational and interesting talk on the Erie Canal expansion.

Dance Hall Fever: On Friday May 11th, Geoff Bowden gave an interactive presentation on the history of dance halls throughout Southern Ontario.



Partnership Events

Our community partnership events enable us to work with various groups to offer meaningful experiences and our participation in larger community events brings new audiences to our site.

Fishermen's Memorial & Blessing of the Nets: 2018 marked the fourth year that the ceremony took place in the Riverfront Park. The event opened with a First Nations smudge and blessing, followed by a service, with various churches represented. The local Guides Canada and Sea Scouts recited the names of those lost on the lake. The Port Dover Community Choir performed during the ceremony.



Confederation Marine Modellers: This group, from Hamilton, exhibited their model boats at the museum in July. Many of the boats are hand-crafted and are functional.

Christmasfest: The museum has participated in the Port Dover Board of Trade's Christmasfest event since 2015. Each year we offer a craft and scavenger hunt for children. This year 229 individuals visited the museum for the event.

Remembrance Day: 2018 marked the first year that the museum laid a wreath for the Remembrance Day Service. We plan to continue to participate in the future.

Community Events

Bus Trip: On September 10th the museum held its first bus trip. The marine themed day featured tours of the St. Catharines Museum and the Port Colborne Marine Museum. The 37 attendees enjoyed the day.

Car Rally: 36 cars (77 people) attended the car rally on September 29th.

40th Anniversary Open House: The event was held on November 25th, with approximately 100 guests in attendance. The celebrations included live music, speeches and a small exhibit.



Associations, Partnerships & Outreach

Outreach

In 2018 PDHM reached different audiences by participating in new outreach opportunities and developing new community partnerships.

By taking part in the following outreach activities, the museum reached over 2,000 people:

- **Dunnville RCAF Museum:** During this open house, held on July 7th in Dunnville, staff and volunteers were able to promote the museum to 250 attendees.
- **Farmer's Market:** The Lion's Club generously provided the museum space during the market this summer. Volunteers stationed at the table sold 50 Port Dover Museum history books at the market.
- **Art in the Park:** Art in the Park was a success, with 700 people visiting the museum tent. Volunteers stationed at the tent promoted the museum and its programs.

For the second consecutive year, PDHM participated alongside WHAM and the Delhi Museum for the Wildlife Festival, which takes place in March every year. PDHM provided the activity for youth which involved comparing reproduction Lake Erie fish to identify which was the perch.

Partnerships

New partnerships and connections were made with many local businesses, particularly through our youth day camp program and with the ongoing restoration of the Almidart. Partnerships included, but were not limited to: Lion's Club, Art with Heart, Cottage North Soapworks, Cheezers, Circle of Friends Pottery, the Lighthouse Festival Theatre, Van Boom Truck, and Tiller Marine.

Education & Public Programming

Workshops

We hosted two workshops this year. In the spring, Wade and Jessica MacLean facilitated a sign making workshop, which was well received by participants. In November we offered a very popular ceramic tree workshop with Just for Kicks Ceramics.

Tours

Throughout the year staff provided general museum tours to a variety of groups, including bus tours, specialty groups (i.e., car club, Rotary, etc.) and school groups. The museum's program, "Having an Impact: Biodiversity" was implemented with a grade 4 class, and staff created a touch tour for low vision students, who booked a tour of the museum.



Summer camps

The museum offered 4 weeks of summer day camps in 2018. Partnerships were established with many local businesses. Thus, camp participants had a vast range of Port Dover experiences including making pottery on a wheel, ceramic painting, making pizza, decorating cookies and more. This year a reciprocal partnership was established with Art with Heart. Our camp participants experienced visual arts at the studio and the Art with Heart participants experienced history at the museum.

Physical Plant

Attic Insulation: This year the attics in the museum received new insulation.

Net Shanty Leaks: Heavy snow and ice accumulation on the roof and a sudden thaw in January resulted in a significant leak from the net shanty roof into the museum. Brad Wilson, from the Community Services Department, installed heat coils, to melt ice build-up in the eaves, which helped resolve the issue.

Net Shanty Windows: The windows of the net shanty were to be repaired this year. However, the project was identified as being more extensive. Destructive investigation of the shanty occurred to identify areas of concern.

Front Doors: New exterior front doors were installed in January. These were necessary, as the older doors could not close properly without significant force. A generous donation was received by a community member towards this new purchase.

Special Projects

Almidart Restoration

This year a new wheelhouse, reminiscent of those common to early fishtugs, was built and installed on the Almidart. This project has been made possible through the generous donations of the community and through the dedication of volunteers, who built the structure. Local businesses donated their materials or services toward the wheelhouse project, including Van Boom Truck, Tiller Marine, and Pleasant Port Fish Co., Stoney's Hardware and Bridge Yachts Ltd.

The restoration project is a long-term project which would not be possible without the support of volunteers, and the generosity of community members and businesses.



Collections Storage Renovation

In January the Port Dover Harbour Museum renovated its collections storage room. Prior to the renovation, storage shelves were on average, at 133% capacity. The museum's challenges could be attributed to the storage units housing the collection. The units were not wholly appropriate for the objects they held and they did not maximize the available floor space. Overcrowding of the collection not only increased potential damage, but also made the collection inaccessible - this impacted research, collections management, and exhibit development. The project objective was to purchase and install new storage furniture to properly house the collection. This would support preventative conservation efforts and increase accessibility for staff and the public, which would be a foundation for the creation of more meaningful, complete and authentic exhibits, and would support historical research and education.

Volunteers worked alongside staff and Norfolk Heritage & Culture team members to empty the room completely and to paint the walls. The new storage units included drawers for small artifacts, compact shelves to maximize space, and art racks. Once installed, volunteers and staff worked together to move the collection onto the new units. Ongoing collections work continues for museum staff and volunteers.



Objectives for 2019

1. Launch new PDHM website
2. Begin updating exhibits in the net shanty
3. Create an exhibit in partnership with the Schneider family to celebrate the 100th anniversary of the Arbor.
4. Focus on the photo-documentation of the artifact collection.
5. Continue to allocate resources for collections management, and the ongoing documentation of the museum's collection.
6. Continuing organization of research files in the Harry B Barrett Reading Room.
7. Ongoing restoration of the historic Almidart fishtug

TEETERVILLE PIONEER MUSEUM

2018 Year End Review

Prepared By:
Wesley
Wilson

Summer Student

Mission Statement

The Teeterville Pioneer Museum strives to create a public space in which community members can come together in preserving and appreciating local pioneer history, through research, programming, and education.

The Teeterville Pioneer Museum is a seasonal site open from Victoria Day to Labour Day.

VOLUNTEER ENGAGEMENT

Three new volunteers were recruited to assist with collections management, interpretation and programming. 2019 will see the site focusing on recruiting and training more volunteers to enable the museum to expand its programming.

COLLECTIONS MANAGEMENT

A long range Collections Management plan was developed so that current and future needs of the collection housed at the Teeterville Pioneer Museum can be addressed. The museum site is not equipped with a HVAC system so is unsuitable for collections storage. Space at the Teeterville Women's Institute Hall has been outfitted with appropriate shelving and fixtures to accommodate the museum's collection.



DONATIONS/ACQUISITIONS

The Teeterville Pioneer Museum received several artifact donations this year. One of the donations included items from the Windham Centre St. Andrew Presbyterian Church. Also donated, were a series of postcards featuring images of Teeterville as well as Teeterville Centennial items.

Acquisitions included items to enhance the interpretation of the log cabin and exhibits in the drive shed.



EXHIBITIONS

Ongoing enhancements were made to the log cabin. The permanent exhibits in the drive shed were completed and new exhibit lighting was installed.



EVENTS

Music and Moonshine, an outdoor concert dedicated to bluegrass and folk music, has become an annual tradition. This year's event took place on Saturday, June 23 and featured The Sandplains Pickers along with guest artists Carolyn Wile and Duane Rutter. Due to inclement weather this year, the concert was moved inside the Teeterville W.I. Hall.



EDUCATION AND PUBLIC PROGRAMMING

2018 marked the third year for Pioneer Projects which ran Saturdays throughout July and August. These hands-on demonstrations give visitors an opportunity to learn a skill that early settlers would have commonly used in their pioneer lives. 2018 activities included:

- Put some muscle into it! (Home-made corn meal and flour)
- Bannock and Berries
- Weave In and Out (Straw Loom)
- Bee Mindful of the Flame (Bees Wax Candles)
- Cut your way to a Coaster (Cross Cut Sawing and Stamping)
- Pioneer Games Day
- Throw Your Bowl!



ASSOCIATIONS, PARTNERSHIPS, OUTREACH

We collaborated with Circle of Friends Pottery in Port Dover, who assisted with the pioneer project “Throw Your Bowl”. The bowls made by event participants were fired in their kiln and returned to the museum to be sold in the gift shop in 2019.

This past year the site hosted a wedding and some family picnics. We worked with the Teeterville Legion, Br. 526 and opened the site during the off season for their annual Remembrance Day parade.

PHYSICAL PLANT

The Teeterville Pioneer Museum underwent a number of site improvements. New lighting was installed in the drive shed. This not only greatly enhanced the newly installed exhibits but more importantly addressed safety concerns and energy efficiency.

New exterior cladding was installed on the drive shed which will ensure that the building will be preserved for years to come. New exterior doors were installed to address the security of the buildings and the collection. Interior walls were painted and the ceiling and walls were insulated.

Lastly, new signage was designed and installed to identify the site.



OBJECTIVES FOR 2019

The Teeterville Pioneer Museum has identified the following as site specific objectives for the coming year:

- Grand Opening of the new exhibits in the drive shed
- Continued improvements made to the collections management, involving implementing the solutions
- Installation of historically accurate floor covering of the log cabin
- Create an herb garden and improved landscaping
- Develop and implement new programming



WHAM

ANNUAL
2018
REPORT

Norfolk
COUNTY



Waterford Heritage & Agricultural Museum (WHAM) - 2018 Annual Report

Mission

Waterford Heritage & Agricultural Museum (WHAM) offers a vibrant public space where community members can gather to learn, to create, to discuss, to perform, and to socialize. Through its collection, research, exhibitions, and programming, WHAM creates opportunities for connections and participation.

Governance

WHAM Renewal Project

Work continues on the third phase of WHAM's renewal project and fundraising campaign. As part of this ongoing project, the museum has enthusiastically partnered with the newly established Waterford Skateboard Park Committee. This community led, charitable organization is dedicated to youth engagement – an ideal fit for WHAM and its continuous efforts to attract wider audiences. Integration into the already planned heritage components of the museum's renewal project and links to the Waterford Heritage Trail systems will mean the creation of an open, positive, barrier free space for everyone to enjoy on the museum grounds.

Volunteer Engagement

Volunteers continue to support and be a big part of the Waterford Heritage & Agricultural Museum, contributing over 1,600 hours by the end of November 2018. Volunteers were involved with a number of special events and projects including: collections management, education programming, archives/research services, theatre performances, and much more.



WHAM volunteers helping with EGGstravaganza, exhibit photography, and youth programs

Collections Management

Museum staff continues to actively manage its extensive artifact holdings through conservation, cataloguing, and research. Staff are increasingly mindful of WHAM's collection policies and strive to ensure the museum accepts donations which tell meaningful history related to the community.

In 2018, extensive work continued on updating our collections database with the entry of over 5,000 three dimensional artifacts and archival documents. This work not only helps with the overall care of the collection, but also improves our exhibitions and informs our collecting decisions.

Acquisitions

A total of 464 artifacts specifically related to Waterford and area were donated to the museum throughout the year. These objects pertain to founding community members, businesses and organizations, vast array of archival material including media from the 1979 tornado.

The museum also acquire a number of significant artifacts for the permanent collection:

- Waterford merchant stoneware bowl c.1890 – only example known
- Waterford advertising calendars dating between 1910 and 1940
- Canning factory memorabilia – Aylmer Brand
- Landon cattle farm advertising and agricultural history



Selection of wares featured in the exhibit *Potters of Brant & Norfolk*

Exhibits

Agricultural Hall of Fame Exhibit & Induction Gala

In April, the Norfolk County Agricultural Hall of Fame at WHAM was transformed once again to showcase the newest inductees: Mr. Bauke Vogelzang, Hellyer Ginseng, and the late Lt.Col. Arthur Pratt, Mr. Walter McCall, and Dr. Edmund Zavits – founders of the St. Williams Forestry Station. The exhibit and online database highlight each of the inductees' dedication to Norfolk's agricultural community.

The New Cockshutt: 60th Anniversary of the 500 Series

In partnership with the *Canadian Industrial Heritage Centre*, WHAM launched this special anniversary exhibit following the discovering of an incredibly important and extremely rare pre-production model of a Cockshutt 550 in St. Mary's, ON. To much acclaim, the exhibit was viewed by Cockshutt and agricultural history enthusiasts from across Canada and the United States and was featured in the international magazine *The Cockshutt Quarterly*, and traveled to the Norfolk County Fair and Horse Show.

Potters of Brant & Norfolk

This exhibit explored the rich heritage of pottery production in both Brant and Norfolk County throughout the 19th and early 20th century. Following nearly a year of research, a total of 109 pieces from museum and private collections were exhibited. A full-colour exhibition catalogue was also produced to accompany the exhibit – **a first for WHAM**. As a result of the exhibit's overwhelming success, the museum was featured in the national magazine *Canadian Antiques & Vintage*.



WHAM featured in the national magazine
Canadian Antiques & Vintage

Quilting for a Cause: Red Cross Quilts of the Great War

For the first time ever, a collection of 20 Red Cross quilts were brought together from across Ontario to highlight an amazing history of devotion, perseverance, and commemoration of the Great War. The museum also published a 72 page, full-colour history book to accompany this exhibit.

Special Exhibitions: *Our Community Series*

The *Our Community Series* continued this year with two special exhibits to help showcase historical aspects of the community. The *Norfolk Mastodon* was relaunched and included newly discovered history and images. *Number Please! A History of the Dominion Telephone Company* highlighted Waterford's telephone factory – once the 3rd largest in Canada. A special joint Waterford & Townsend Historical Society and WHAM gallery talk was presented by the Bell Homestead as part of this exhibit.



Quilting for a Cause Exhibit

Events

Easter Eggstravaganza

This amazing community event draws the crowds and shows off all that WHAM has to offer. Lucas Wilson, Canada's only 4 time Guinness World Record holding illusionist was back again as were over 5,000 chocolate eggs for the outdoor hunt and over 250 in attendance.

Antiques & Collectables Roadshow

Experts on numerous topics volunteered their time to make this a fantastic community event which saw both young and young-at-heart participants explore, learn, and celebrate history. Over 200 people attended with 170 evaluations.

Moonlight & Mayhem: Haunted Walking Tours of Old Waterford

Extended hours and extra tours were provided because of the huge response – another sold-out event with 140 tickets sold generating \$2800.00 in revenue.

An Evening at the Museum

This fundraising evening, in partnership with the Waterford Skateboard Park Committee, brought 120 new visitors through the door and generated \$1300.00 in donations to the museum.

Galas and Guest Presentations included:

Launch of WHAM's first published book highlighting Red Cross quilts and presentation, Cockshutt 550 anniversary gala, presentation by author Moe Johnson from Kingston on historic pottery, and Waterford Holiday Shop and Stop.



Education & Public Programming

PA Day Programs and March Break Camp

The museum held educational camps during school holiday and professional development days for children ages 5 to 11 years. A full week-long March Break program was also offered and featured the exploration of Waterford's heritage, visits to local businesses and organization, as well as guest presentations.

Youth Leadership/Mentorship Orientation

The Youth Mentorship Program has always been an integral part of WHAM's summer programming and this year was no different. A total of 18 youth volunteers, ages 12+, participated in the annual orientation. By the end of the summer, these youth had helped plan and implement camp programs as well as a variety of other special projects throughout the museum resulting in **726 volunteer hours**.

WHAM Summer Camp

This year's Summer Camp was held five days a week over an eight week period and included a number of educational based activities and special projects for children ages 5 to 11. Summer staff and youth volunteers utilized the museum space to create, explore, and inspire. Field trips included a visit to the Brantford Zoo in partnership with the Delhi Tobacco Museum camp, and a special presentation by Mad Science. A total of **51 youth** participated throughout the summer, generating **\$16,223.00 in revenue**. The summer ended with WHAM's hugely popular Night at the Museum.



Kids Camp: Mad Science workshop, bus trip to the zoo, and March Break programs

Associations – Partnerships – Outreach

Throughout 2018, the museum was privileged to partner with service organization, community groups, and individuals. It is through these associations that we are able to achieve a variety of worthwhile programs and initiatives to reach a wide range of audiences. Because of these new and existing partnerships, WHAM is a much stronger and meaningful community museum. Staff also appreciates the support received by the Heritage & Culture Department and the partnerships formed with our colleagues at Norfolk's other museums.

New partnerships for 2018: Wellington County Museum, Woodstock Museum, Peterborough Museum, Grey Roots Museum, Canadian Red Cross Archives, Paris Historical Society & Museum, Waterford Skateboard Park Committee, Niagara Historical Society & Museum, Norfolk County Fair Ag. Awareness, Canadian Antique Pottery Association, and Canadian Antiques & Vintage magazine.

Outreach programs continue to be an important part of highlighting all the museum has to offer the community and beyond. Throughout 2018, staff presented to area retirement homes, schools, Legions, and at special events (including the Norfolk County Fair & Horse Show) reaching over **7,000 people**.

Physical Plant

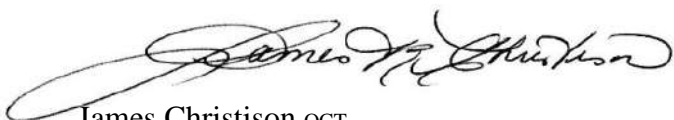
WHAM's Phase III outdoor renewal project was temporarily put on hold because of the pending redevelopment of the south-side property through the Waterford Skateboard Park Committee. Going forward, plans will be put in place to incorporate the Phase III plans into this important community project. Work was also done on the museum entrance, with upgrades to electrical systems, removal of two walls, expansion of the gift shop, and the creation of an open and inviting reception area.

Objectives for 2019

The past year has seen a variety of successful exhibits (two of which garnering national attention), programmes, and events; all of which have continued to insure the Waterford Heritage and Agricultural Museum remains a vibrant and celebrated centre for the community. As an official *Amazing Place*, WHAM is committed to presenting quality programing and exhibitions to engage and highlight the important heritage and culture of the area. To make sure this continues, the following are some of the key objectives for 2019:

- Reach new and larger audiences through a multi-level exhibition planned in September
- Increase revenue through the development of existing and new events
- Create special outreach and educational programs to accompany exhibits
- Work with the Heritage & Culture Department on volunteer engagement
- Build on partnerships within and outside of the community
- Further highlight agriculture's historic ties to Norfolk through the Agricultural Hall of Fame
- Integrate WHAM's Phase III outdoor renewal project into the Waterford Skateboard Park

Respectfully submitted,



James Christison, OCT
Curator

Norfolk
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